



MINUTES OF MEETING: BRIEFING SESSION

Minutes of meeting for Tender no: – ZNB00016/00000/00/HOD/INF/20/T-THE UPGRADE OF THE ONE TREE HILL WEIGHBRIDGE TO A 4 DECK (MULTI -DECK). THE ENTIRE CONTRACT DURATION WILL BE FOR A PERIOD OF 6 MONTHS FOR THE UPGRADE OF THE WEIGHBRIDGE

Date: 08 February 2024

Time: 12:00

Venue: N11 One Tree Hill Weighbridge

| Procedural matter | Person |
|--|------------------------------|
| Opening and welcome: Miss S. Ngubeni welcomed all present at the meeting and introduced the Project Manager | Ms. Sibongile Ngubeni |
| Members present: Mr. S Mncube | |
| Bidding process | Ms. Sibongile Ngubeni |
| <p>The meeting was held to discuss the scope of works, tender rules, conditions of contract and give tenderers the opportunity to put forward questions relating to the scope of works and tender documentation for the above-mentioned contract.</p> <ol style="list-style-type: none">1) The advert stated that the meeting will start at 12:00 and is compulsory.2) All administrative queries must be directed to Ms. T Francis3) All technical questions must be addressed to Mr. S Mncube4) This document is based on three (3) stages of Evaluation: 1st Administrative Compliance 2nd Mandatory Requirements 3rd Price | |



1st Stage: Administrative Compliance:

- (a) Registered and Active on CSD - Bidders must be active on the CSD by the date of closing for this bid and each member of the joint venture has to be registered on the CSD.
- (b) Tax Compliant
- (c) None of the respondents or its principals may be listed on the register of tender defaulters, and all person listed as prohibited to do business with the state will be eliminated.
- (d) Tender Closes on the 01st March 2024 at 11:00, no late entries will be considered.
- (e) Validity period is 12 weeks from date of closing of this tender.
- (f) Bidders are advised to obtain their own copies of the relevant acts, regulations and standards referred to in this document.
- (g) Tender data will have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.
- (h) Only Original documents filled in ink deposited in the Tender Box will be accepted.
- (i) The tender box is situated at the Department of Transport Head Office, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.
- (j) Submissions must be clearly sealed and clearly identified by tender number, description and closing date.
- (k) Declare any other Companies in which Directors may have an interest in.
- (l) Bidders to ensure that all returnable documents are fully completed, signed and submitted.

2nd Stage: Mandatory Requirements

1. It is a mandatory requirement that the interested bidder must be SANAS accredited and SANS 10378-2012 approved Weighbridge Operator. Proof of accreditation must be submitted with this bid. The tenderer must provide proof of having verification & repair officers accredited to perform work on Traffic Law Enforcement equipment as per NRCS qualifications. Proof of accreditation must be submitted with this bid. Failure to comply with the above Mandatory Requirements shall result in the tender being considered non-responsive and rejected.

3rd Stage: Price and Preference Points

- 1 The following preference point systems are applicable to invitations to tender: - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included)
Points for this tender, (a) Price (80); and (b) Specific Goals (20)
- 2 Further explanation is discussed on Page 16
- 3 Acceptable Proof for the allocation of Specific Goals Points- page 06
- 4 The above specific goals will be verified on your CSD



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| DESCRIPTION OF THE WORKS | Mr. Siphon Mncube |
|--|-------------------|
| <ul style="list-style-type: none">❖ Suitable and capable service providers are invited to bid for the upgrade of the One Tree Hill Weighbridge to a 4 deck (multi - deck)❖ The duration of this project is 06 months.❖ Completion of the attendance register was done physically❖ An Addendum will be issued on the following <p>It was agreed that the fence will be moved by 1 metre away from the weighbridge</p> <p>After completion, service providers must attach proof of environmental disposal.</p> <p>It was also agreed that on Page 37, 5.1.5 The load cell design, is to be at a minimum of 20 ton, which will change the capacity to be 80 000kg.</p> | |

Closure:

The meeting was closed at 12:40

Approval by officials who attended the meeting

The minutes are a true reflection of the deliberations held.

| Name | Designation | Signature | Date |
|--------------|-------------------|-----------|------|
| Mr. S Mncube | TRANSPORT FREIGHT | | |